

North Charleston Sewer District
North Charleston District
Special Bids and Purchases Committee Meeting

June 12, 2017

6:00 PM

THE NORTH CHARLESTON SEWER DISTRICT / NORTH CHARLESTON DISTRICT COMPLIES
WITH THE FREEDOM OF INFORMATION ACT IN SCHEDULING AND CONDUCTING MEETINGS

Agenda

**Bids and Purchases
Committee**

Miner W. Crosby
Commission Chambers
7225 Stall Road
North Charleston, SC 29419

Committee Members

Sylderrial T. Pryor, Chair
Clifford E. Johnson, Vice Chair

Gerinda Doctor
George Gomes
Gary N. Thomas, Sr.
Gary C. McLunkin
(*Ex Officio member*)

Executive Staff

Jarred R. Jones, P.E., MBA
District Manager

Gary N. Alford, P.E.
Chief Operating Officer

Matt T. Clark, CPA
Chief Financial Officer

Phillip T. Sexton, P.E.
Capital Projects Director

I. Call to Order

II. Freedom of Information Act

1. In Compliance with the Freedom of Information Act, Notice of Meetings and Agendas were Furnished to the Media and Persons Requesting Notification

III. Approval of Minutes

1. Bids and Purchases Committee Meeting Minutes dated May 22, 2017

IV. Items Requiring Committee Consideration and/or Action

North Charleston Sewer District

1. Old Business
 - a. None
2. New Business
 - a. Staff Recommendation to Award the WWTP Admin Building Roof Replacement Project to West Roofing System at a Total Cost of \$105,000.00
 - b. Staff Recommendation to Award the Noisette Pump Station Upgrade Project to Level Utilities, LLC for a Total Cost of \$1,313,079.00
 - c. Staff Recommendation to Award the Plant Maintenance Shop Engineering Services Contract to AECOM for a Total Cost of \$100,000.00
 - d. Staff Recommendation to Award the Plant Valve Replacement Project to Seacoast Supply for a Total Cost of \$144,158.00
 - e. Staff Request for Permission to Negotiate an Engineering Services Contract with AECOM for the Pepperhill Pump Station Upgrade

North Charleston District

1. Old Business
 - a. None
2. New Business
 - a. None

V. Adjournment

North Charleston Sewer District

Special Sewer Committee Meeting

June 12, 2017

Immediately following the Special Bids and Purchases Committee Meeting

THE NORTH CHARLESTON SEWER DISTRICT / NORTH CHARLESTON DISTRICT COMPLIES
WITH THE FREEDOM OF INFORMATION ACT IN SCHEDULING AND CONDUCTING MEETINGS

Agenda

I. Call to Order

II. Freedom of Information Act

1. In Compliance with the Freedom of Information Act, Notice of Meetings and Agendas were Furnished to the Media and Persons Requesting Notification

III. Approval of Minutes

1. Sewer Committee Meeting Minutes dated May 22, 2017

IV. Items Requiring Committee Consideration and/or Action

1. Old Business
 - a. None
2. New Business
 - a. Staff Recommendation to Approve Change Order No. 2 to the Stall Road Warehouse Construction Services Contract with Design Build Construction, LLC in the Amount of \$29,922.90, Making the Revised Contract Amount \$2,654,630.99 Plus Zero Days

V. Adjournment

Sewer Committee

Miner W. Crosby
Commission Chambers
7225 Stall Road
North Charleston, SC 29419

Committee Members

Clifford E. Johnson, Chair
George Gomes, Vice Chair
Melinda A. Chambers
William R. Fuller
Gary C. McJunkin
(*Ex Officio member*)

Executive Staff

Jarred R. Jones, P.E., MBA
District Manager

Gary N. Alford, P.E.
Chief Operating Officer

Matt T. Clark, CPA
Chief Financial Officer

Phillip T. Sexton, P.E.
Capital Projects Director

**North Charleston Sewer District
North Charleston District
Special Finance and Budget Committee Meeting**

June 12, 2017

Immediately following the Special Sewer Committee Meeting

THE NORTH CHARLESTON SEWER DISTRICT / NORTH CHARLESTON DISTRICT COMPLIES
WITH THE FREEDOM OF INFORMATION ACT IN SCHEDULING AND CONDUCTING MEETINGS

Agenda

- I. **Call to Order**
- II. **Freedom of Information Act**
 1. In Compliance with the Freedom of Information Act, Notice of Meetings and Agendas were Furnished to the Media and Persons Requesting Notification
- III. **Approval of Minutes**
 1. Finance and Budget Committee Meeting Minutes dated May 22, 2017
- IV. **Items Requiring Committee Consideration and/or Action**

North Charleston Sewer District

 1. Old Business
 - a. None
 2. New Business
 - a. Staff Recommendation to Declare the 2006 Chevrolet Silverado Pickup as District Surplus (Fleet # 5361, VIN 1GCEC14XX42212013)
 - b. Staff Recommendation to Approve the NCSD Sewer Fund Operating and Capital 2018 Annual Budget Document
 - c. Staff Recommendation to Approve Year-End Budget Transfers in the Amount of \$106,937.00

North Charleston District

 1. Old Business
 - a. None
 2. New Business
 - a. None
- V. **Adjournment**

**Finance and Budget
Committee**

Miner W. Crosby
Commission Chambers
7225 Stall Road
North Charleston, SC 29419

Committee Members

William R. Fuller, Chairman
Melinda A. Chambers, Vice Chair
(All Members Serve)

Gerinda Doctor

George Gomes

Clifford E. Johnson

Gary C. McJunkin

Eugene W. Myers

Sylderrial T. Pryor

Gary N. Thomas, Sr.

Executive Staff

Jarred R. Jones, P.E., MBA
District Manager

Gary N. Alford, P.E.
Chief Operating Officer

Matt T. Clark, CPA
Chief Financial Officer

Phillip T. Sexton, P.E.
Capital Projects Director

North Charleston Sewer District

Public Hearing – NCSD Use Resolution

June 12, 2017

Immediately following the Special Committee Meetings

Gary C. McJunkin, Chair
Jarred Jones, District Manager
North Charleston Sewer District
Miner W. Crosby Commission Chambers
7225 Stall Road, North Charleston, South Carolina

**THE NORTH CHARLESTON SEWER DISTRICT COMPLIES WITH THE FREEDOM
OF INFORMATION ACT IN SCHEDULING AND CONDUCTING MEETINGS**

Agenda

I. Call to Order

- a. Public Notification of the Public Hearing for North Charleston Sewer District Use Resolution 2017-03 was Printed in *The Post & Courier* on Friday, May 26, 2017

II. Public Comments

- a. Hearing of Public Comments regarding NCSD Use Resolution 2017-03 Regulating the Use of Public and Private Sewers and Drains; Private Sewage Disposal; the Installation and Connections Of Building Sewers; and the Discharge of Waters and Wastes Into the Public Sewer System and Providing Penalties for the Violation Thereof

III. Adjournment

North Charleston Sewer District
Public Hearing – FY 2017-2018 Sewer Fund
Operating and Capital Budget

June 12, 2017

Immediately following the NCSD Use Resolution Public Hearing

Gary C. McJunkin, Chair
Jarred R. Jones, District Manager
North Charleston Sewer District
Miner W. Crosby Commission Chambers
7225 Stall Road, North Charleston, South Carolina

THE NORTH CHARLESTON SEWER DISTRICT COMPLIES WITH THE FREEDOM
OF INFORMATION ACT IN SCHEDULING AND CONDUCTING MEETINGS

Agenda

I. Call to Order

- a. Public Notification of the North Charleston Sewer District Sewer Fund Operating and Capital 2018 Budget was Printed in *The Post & Courier* on Friday, May 26, 2017

II. Public Comments

- a. Hearing of Public Comments regarding the North Charleston Sewer District Sewer Fund Operating and Capital 2018 Budget as Presented in the Public Notice

III. Adjournment

North Charleston Sewer District

North Charleston District

COMMISSION MEETING

June 12, 2017

Immediately following the Public Hearings

Gary C. McJunkin, Chairman

Jarred R. Jones, District Manager

North Charleston Sewer District

Miner W. Crosby Chambers

7225 Stall Road, North Charleston, South Carolina

THE NORTH CHARLESTON SEWER DISTRICT / NORTH CHARLESTON DISTRICT COMPLIES
WITH THE FREEDOM OF INFORMATION ACT IN SCHEDULING AND CONDUCTING MEETINGS

Agenda

Call to Order

Invocation

Pledge of Allegiance

I. Freedom of Information Act

1. In Compliance with the Freedom of Information Act, Notice of Meetings and Agendas were Furnished to the Media and Persons Requesting Notification

II. Employee Introduction(s)

1. Gabrielle Vignet-Williams, Hired as Plant Operations Intern on June 1, 2017
2. Tavares Shorter, Hired as Collection Systems Operator I on June 6, 2017
3. Earl Smith, Promoted from Collection Systems Operator I to Collection Systems Operator II on May 15, 2017

III. Approval of Minutes

1. Commission Meeting Minutes dated May 8, 2017

IV. Items for Commissioner Consideration

North Charleston Sewer District

1. Old Business

- a. None

2. New Business

a. **Consideration of Public Comments from Public Hearings**

1. Consideration of Public Comments Received in NCSO Use Resolution Public Hearing
2. Consideration of Public Comments Received in NCSO FY 18 Budget Public Hearing

b. **Recommendation(s) from Bids and Purchases Committee**

1. Recommendation to Award the 2017 Small Diameter CIPP Contract to Insituform at a Total Cost of \$989,334.50
2. Recommendation to Approve Purchasing, Under Cooperative Purchasing with National Joint Powers Alliance, the Lincolnville Pump Station Upgrade Project Generator from Blanchard Power Systems at a Total Cost of \$57,638.01
3. Recommendation to Award the WWTP Admin Building Roof Replacement Project to West Roofing System at a Total Cost of \$105,000.00
4. Recommendation to Award the Noisette Pump Station Upgrade Project to Level Utilities, LLC for a Total Cost of \$1,313,079.00
5. Recommendation to Award the Plant Maintenance Shop Engineering Services Contract to AECOM for a Total Cost of \$100,000.00
6. Recommendation to Award the Plant Valve Replacement Project to Seacoast Supply for a Total Cost of \$144,158.00
7. Request for Permission to Negotiate an Engineering Services Contract with AECOM for the Pepperhill Pump Station Upgrade

c. Recommendation(s) from Finance and Budget Committee

1. Recommendation to Adopt Resolution 2017-04 – NCS D Rate Resolution
2. Recommendation to Adopt Resolution 2017-05 – Appropriations Resolution in the Amount of \$51,104,827
3. Recommendation to Declare the 2006 Chevrolet Silverado Pickup as District Surplus (Fleet # 5361, VIN 1GCEC14XX42212013)
4. Recommendation to Approve the NCS D Sewer Fund Operating and Capital 2018 Annual Budget Document
5. Recommendation to Approve Year-End Budget Transfers in the Amount of \$106,937.00

d. Recommendation(s) from Sewer Committee

1. Recommendation to Adopt Resolution 2017-03, NCS D Use Resolution
2. Recommendation to Adopt Resolution 2017-06 Accepting Sewer Extension 15-05, Winfield Forest Phase II into the Public Sewer System
3. Recommendation to Approve Change Order No. 2 to the Stall Road Warehouse Construction Services Contract with Design Build Construction, LLC in the Amount of \$29,922.90, Making the Revised Contract Amount \$2,654,630.99 Plus Zero Days

North Charleston District

1. Old Business
 - a. None
2. New Business

a. Recommendation(s) from Finance and Budget Committee

1. Recommendation to Approve the Renewal of the Contract for Services between NCD and the City of North Charleston

V. Manager's Report

1. NCS D Approved for SC Rural Infrastructure Authority Basic Infrastructure Grant for Lincolnville Pump Station Upgrade and New Force Main Project
2. District Status Briefing
3. Legislative Report

VI. For Commissioners' Information

1. Charleston Metro Chamber of Commerce Hosting State Delegation Appreciation: Tri-County's Legislative Delegation – The Road Warriors on Tuesday, June 27, 2017, 6-8 PM
2. Budget Reports for May 2017
3. Customer Service Survey for May 2017
4. Health & Safety Report for May 2017
5. Surplus Memorandum dated June 6, 2017
6. U.S. Department of Labor, Bureau of Labor Statistics, April 2017

VII. Department Head Reports

1. Administration
2. Accounting
3. Personnel
4. Systems
5. Plant

VIII. Public Comments

IX. Adjournment